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MULTIMEDIA UNIVERSITY

FINAL EXAMINATION

TRIMESTER 1, 2018/2019

TMG2151 - MANAGEMENT
(All Sections/ Groups)

26 OCTOBER 2018
09.00 a.m.- 11.00 a.m.
(2 Hours)

INSTRUCTION TO STUDENT

1. This question paper consists of **TWO (2)** pages (excluding the cover page).
2. Answer **ALL** questions.
3. The marks for each section is given in the question paper.
4. Please write your answers in the Answer Booklet provided.

INSTRUCTIONS: Answer **ALL FOUR (4)** questions.

QUESTION 1 (25 MARKS)

- (a) Manager's today have a responsibility characterized by uncertainty, ambiguity and sudden changes or threats from environment?

Describe some skills and qualities that are important to managers under these conditions. (15 marks)

- (b) Organizational structure within an organization clarifies employee roles, facilitates communication and establishes a chain of responsibility to help determine strengths and weaknesses. Implementing the correct organizational structure is critical to maximize staff productivity.

Determine whether your organizational structure should be vertical or horizontal and justify why you say so. (10 marks)

(Total: 25 marks)

QUESTION 2 (25 MARKS)

- (a) Planning preparation involves forecasting an organization's resources needs and the availability so that appropriate programs can be implemented to reconcile differences. However, planning normally may be influenced by certain dimensions.

Discuss the major dimensions that influence the activity of planning. (10 marks)

- (b) The organizational architecture is really that a centipede walks on hundred legs and one or two don't count. So if I lose one or two legs, the process will go on, the organization will go on, the growth will go on- Mukesh Ambani.

Define organization and discuss the elements of organizing. (15 marks)

(Total: 25 marks)

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QUESTION 3 (25 MARKS)

- (a) When making a decision of minor importance, I have always found it advantages to consider all the pros and cons- Sigmund Freud

Why is decision making important in an organization? Discuss FIVE (5) consequences of poor decision making. (15 marks)

- (b) Organizational design is a step-by-step methodology which identifies dysfunctional aspects of work flow, procedures, structures and systems, realigns them to fit current business realities/goals and then develops plans to implement the new changes. The process focuses on improving both the technical and people side of the business.

List and discuss the steps in the managerial decision-making process. (10 marks)

(Total: 25 marks)

QUESTION 4 (25 MARKS)

- (a) Assume you are appointed as a Human Resource Manager at Bena Wijaya Sdn Bhd, one of the largest manufacturer for gadget components. Your company would like to hire someone to serve as an IT Executive.

Outline the 5 (FIVE) steps to finding the right people. (10 marks)

- (b) You would like to recruit the desired talent who is appropriate for the position. To begin the recruitment process, it is important for you to assess some elements as specified in the fundamentals of human resource management.

Discuss the 3 (THREE) factors that influence recruiting. (15marks)

(Total: 25 marks)

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